

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, October 26, 2016 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:05 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Present
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Present

The total number present at roll call was eleven (11).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of September 28, 2016. Vice Chairman Bray moved approval, seconded by Director Belletto. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved that the Insurance Committee report be added to the NOPFMI agenda seconded by Director Banks. **Motion approved.** Disability/Life section of the Insurance Committee report was removed and will be discussed later. Medical portion of the Insurance report was approved by Director Banks seconded by Director Guidry. Employee assist was approved by Director Banks and seconded by Director Guidry. Voluntary Plans was approved by Director Belletto and seconded by Director Banks.

The contract with Alamo Services to provide event staffing and security for the NOLA Christmas Fest for 2016 was tabled.

Director Jacobs moved approval that the contract with Freeman Company to Provide Decorating Services. Motion seconded by Vice Chairman Bray. **Motion approved.**

Treasurer Pettus moved approval that the contract with Service America Corporation dba Centerplate to Provide Food and Beverage Services. Motion seconded by Director Jacobs. **Motion approved.**

Vice Chairman Bray moved approval that the procurement with N.J. Sales, LLC for Air Filters. Motion seconded by Treasurer Pettus. **Motion approved.**

Secretary Groos moved approval of the Ratifications of Documents for September 2016 with Spacewalk of Greater New Orleans for Spacewalk Rental for NOLA Christmas Fest for 2016. Motion seconded by Director Belletto. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Treasurer Pettus moved adjournment, seconded by Director Robertson. **Motion approved** and the meeting adjourned at 2:49 p.m.

ATTEST: _____
AL GROOS, SECRETARY

**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, October 26, 2016 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:50 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Present
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Present

The total number present at roll call was eleven (11).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of September 28, 2016. Vice President Bray moved approval, seconded by Secretary Groos. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved that the agenda be amended to remove the Insurance Committee report, as that was added to the NOPFMI meeting agenda. Seconded by Commissioner Banks. **Motion approved.**

Vice President Bray moved that the agenda be amended adding Emergency Declaration seconded by Treasurer Pettus. **Motion approved.**

Treasurer Pettus moved approval of the contract with Crescent Commercial Construction, LLC to Furnish and Install Acoustic Wall Panels. Motion seconded by Commissioner Smith. **Motion approved.**

Commissioner Guidry moved approval of the contract with Gulf Coast Dock and Door, LLC to Furnish and Install Exhibit Hall Roll Up Doors. Motion seconded by Commissioner Smith. **Motion approved.**

Commissioner Smith moved approval of the contract with Hunt Telecommunications, LLC to Furnish and Install Telephone System. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Belletto moved approval of the contract with ThyssenKrupp Elevator Corporation for Installation of Escalator Steps. Motion seconded by Commissioner Jacobs. Motion approved.

Commissioner Bonita Robertson exited the meeting at 2:58 p.m.

Treasurer Pettus moved approval of the Emergency Declaration contract to Furnish and Install HVAC Units in MIS Server Room and includes Architect and Emergency Services. Motion seconded by Commissioner Smith. **Motion approved.**

Treasurer Pettus moved approval of the procurement with BMI Supply for Production Lighting and Cases. Motion seconded by Commissioner Jacobs. **Motion approved.**

Treasurer Pettus moved approval of the procurement with Mainstage Theatrical Supply, Inc. for Production Lighting and Cases. Motion seconded by Commissioner Jacobs. **Motion approved.**

Treasurer Pettus moved approval of the procurement with Solomon Group Entertainments, LLC for Production Lighting and Cases. Motion seconded by Commissioner Jacobs. **Motion approved.**

Commissioner Bonita Robertson entered the meeting at 3:00 p.m.

Commissioner Smith moved approval of the Ratifications of Documents for September 2016 with RoadSNAP, LLC for Two Mini Adjustable Graphic Signs. Motion seconded by Secretary Groos. **Motion approved.**

Commissioner Smith moved approval of the Ratifications of Documents for September 2016 with Southern Construction of Metairie, LLC for Installation of Expansion Joints. Motion seconded by Secretary Groos. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the August 2016 Financial Statements and the 2012-2016 Tax Statements.

Vice President Bray moved approval of the NOCHI agreement. Motion seconded by Commissioner Smith. **Motion approved.**

Commissioner Michael Smith exit the meeting at 3:26 p.m.

Commissioner Michael Smith entered the meeting at 3:28 p.m.

Treasurer Pettus moved approval of the Low Barrier Shelter contract. Motion seconded by Commissioner Jacobs. **Motion approved.**

Commissioner Eddie Jacobs exit the meeting at 3:31 p.m.

Commissioner Eddie Jacobs entered the meeting at 3:34 p.m.

Treasurer Pettus moved approval of British Airways contract. Motion seconded by Commissioner Banks. **Motion approved.**

Secretary Al Groos exit the meeting at 3:41 p.m.

Mr. Stephen Kennedy spoke regarding using local vendors.

Commissioner Jacobs exit the meeting at 3:53 p.m.

Mr. Jones spoke in regards to a request for information on the proposed NOCHI project.

Ms. Tracy Riley spoke regarding the use of small businesses.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner Belletto moved adjournment, seconded by Commissioner Bonita Robertson. **Motion approved** and the meeting adjourned at 4:07 p.m.

ATTEST: _____
AL GROOS, SECRETARY